

MEMBERSHIP APPLICATION

— REMODELING INSTITUTE



Voting membership: for company that has been in business for over 1 year.

Non-voting membership* (see details on bottom of page 2): for company that has been in business for less than 1 year.

**You are applying for a company membership with the Remodeling Institute.
You can include a list of additional staff that should receive weekly Association e-mails & updates.**

Company Name :

Designated Primary Representative : E-mail :

So that we may acknowledge your birthday, please provide **birthdate** :

Designated Billing Representative : E-mail :

Address :

City : State : Zip :

Phone # (to be published) :

Cell # (not published) : May we text you? Yes No

Website :

Brief Company Description (15-word limit) :

Define products/services you provide (general contractor, roofing, appliances, HR, etc.) :

Tell us how you learned about Remodeling Institute. If a current member referred you, please tell us their name so we may acknowledge their referral :

Applicant Profile (for RI use only, to be held in strict confidence)

1. Please tell us your membership type :

- Remodeling Contractor:** Companies that are hired by the homeowner to manage a remodeling project.
- Remodeling Specialty Contractor:** Supporting the remodeling contractor, they have a special set of skills and experience in a particular niche.
- Provisional:** Non-voting remodeling or specialty contractors and is in business less than one year.
- National Industry Partner:** Non-voting remodeling or specialty contractors
- Affiliate:** Engaged in a business or service to the remodeling industry.
- Honorary:** Non-voting members who are fully retired individuals, educational institutions, government agencies, nonprofit organizations with active alliance agreement, and student.

2. Why are you applying for Remodeling Institute membership? (check all that apply)

- Education
- Networking
- Members asked me to join
- Certification
- Mentoring program to learn about RI
- Other (please explain) _____

3. Please tell use the legal names of principals and officers of your company :

- a) _____ Title : _____
- b) _____ Title : _____

4. Date company was established (mm/dd/year) : _____

5. Number of full-time employees : _____

6. Have you been a member of Remodeling Institute in the past?

- No
- Yes
- Where? _____
- When? _____

7. FOR CONTRACTORS/INSTALLERS - Pertinent license numbers must be supplied as required by your trade. You must attach a copy of your contractor's license to this application.

8. Insurance certificate(s) - to process this application, an original certificate of insurance **must be attached** showing general liability & workers comp as required by law. **Please include your certificate of insurance with this application.**

9. Customer References (you may include letters of reference) :

- a) Contact : _____ Phone # : _____
Date of Project : _____ Type of Project : _____
- b) Contact : _____ Phone # : _____
Date of Project : _____ Type of Project : _____

10. Trade References (List company names you get your supplies from; you may include letters of reference) :

a) Company : Account # :
Contact : Phone # :

b) Company : Account # :
Contact : Phone # :

c) Company : Account # :
Contact : Phone # :

11. What is your preferred method of communication? (check all that apply)

E-mail Mail Text

Dues: \$675.00 plus one-time \$100 application fee

All applicants must conduct their business in compliance with the Remodeling Professional Ethics. Applicants agree to comply with the By-Laws.

Remodeling Professional Ethics

The encouragement for companies offering remodeling services to commit to the Remodeling Professional Ethics is a positive initiative. By adhering to these guiding principles, companies contribute to the elevation of the remodeling industry. Membership in the Remodeling Institute signifies a commitment to practicing Remodeling Professional Ethics, showcasing dedication to the industry, consumers, and the workforce. This approach not only fosters ethical standards but also enhances the reputation and trustworthiness of companies within the remodeling sector.

1. We are committed to creating safe and rewarding workplaces, prioritizing safety through regular discussions and prompt correction of unsafe conditions.
2. We emphasize professional development by encouraging continuing education and are dedicated to preventing discrimination or harassment.
3. We will collaborate among fellow members to encourage advocacy for free trade, support for professional growth, and recognition of excellence.
4. We are committed to maintaining appropriate insurance and licensing, actively engaging in collaboration with federal, state, and local authorities. Our dedication extends to fostering growth and ensuring the health of our industry through compliance with proper licensure, adherence to best business practices, and a focused commitment to education and recruitment initiatives.
5. We pledge honesty, ethics, and competence, reflected in fair contracts, truthful advertising, clear communication, transparent acknowledgment of mistakes, and expertise in the field.
6. We will service our communities and aim to be a positive and trusted face, collaborating respectfully, maintaining professionalism on job sites, and being a trusted source as vetted professionals.

I have reviewed the information contained in this membership application and confirm that this information is correct to the best of my knowledge. By applying for membership in the Remodeling Institute, I agree to comply with the By-laws, Remodeling Professional Ethics, Standards of Practice and policies.

Signature : Date :

After payment of the application fee and verification of the information you have provided, you will be notified of your application status. Approvals take no more than 5 business days. If your application is administratively not approved, you will be notified why and can provide additional information to be presented at the next Board of Directors meeting. We will contact you directly for your credit card information. The credit card will be charged \$100 for the application fee and upon approval of the application the credit card will be charged \$675 for membership dues.

Send this application, certificate of insurance, contractor's license (if applicable), and credit card information:

Remodeling Institute
8015 Shawnee Mission Pkwy, #150, Merriam, KS 66202
Phone: (913) 362-8833 Fax: (913) 362-8837 E-mail: support@remodelingkc.com

***Provisional membership:** A provisional member shall, at the time of request for membership, follow the guidelines of the application and approval process. Provisional members shall have no voting privileges, shall not be allowed to use any NARI marketing materials, including the logo, and will not have a website directory listing nor be allowed participation in any awards programs until you have been in business for (1) full year.